

**Tabernacle HSA  
Room Parent Sign-Up  
2018-2019  
Pre-K to 5<sup>th</sup> Grade**



Welcome to another year of supporting our amazing kids and teachers! **Any parent wishing to be a Room Parent, for the 2018-2019 school year is encouraged to be to be a current member of The Tabernacle HSA (please submit membership form and yearly dues by September 21<sup>st</sup>, 2018).** We encourage all Tabernacle parents to sign up and help support their child's class.

Please see the room parent descriptions below:

**HEAD ROOM PARENT (HRP)** - As a HRP, you will be the main contact between your child's teacher and assistant room parents. You will be asked to organize and assist during class celebrations and classroom activities as well as to coordinate various activities between the classroom and HSA throughout the year. We try to have two HRPs per class to share the responsibility of planning and making phone calls/e-mails. If you are chosen for HRP, you will be contacted by phone and notified of a brief, mandatory meeting for all HRPs on Tuesday, October 2<sup>nd</sup> at 7:00 pm in the TES Library. You will receive your class volunteer list and other information at that time. We also ask that all HRPs attend the monthly general membership meetings of the HSA or arrange to have a parent representative from your class attend.

**ASSISTANT ROOM PARENT/HELPER (ARP)** - You will be contacted by the HRP to assist with classroom celebrations/school activities and to send in supplies, etc. for celebrations and events. Also, please note, you do not have to be able to attend events during the school day to be an ARP. Please let your HRP know your availability. You DO NOT attend the mandatory HRP meeting.

If you wish to be a Room Parent, please complete the forms on reverse. **(one form for each child in the District)** and return to school with your youngest child by September 21<sup>st</sup>. We hope to have two Head Room Parents for each classroom. If more than two parents sign up to be the Head Room Parent for a particular class, the names will be placed in a lottery. The school district's guidelines state that there are four parents permitted to attend each classroom celebration. The Head Room Parent(s) are responsible for ensuring that each room parent volunteers have the opportunity to attend at least one school-wide celebration during the school year. The TES school-wide events are the Fall/Halloween Celebration, Winter Celebration, Spring Celebration, and Fun Day.

HSA Room Parent Preferences

Please **fill out one form for each child** in the Tabernacle Township School District and **return all forms to school with your youngest child by SEPTEMBER 21<sup>st</sup>.**

Parent Name:
Parent E-mail:
Parent Phone:
Child's Name:
Child's Teacher/Grade:
Room Parent Preference:    ___Head Room Parent            ___Assistant Room Parent
I am a current 2018-2019 HSA Member (form and dues submitted): ___Yes        ___No

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